



CLINTON COUNTY ENTERPRISE ZONE OFFICE

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APPLICATION - EXEMPTION CERTIFICATE BUILDING MATERIALS

Who is eligible for a Building Materials Sales Tax Exemption Certificate?

- Each construction contractor or subcontractor that purchases building materials to be incorporated into real estate in an Enterprise Zone by rehabilitation, remodeling, or new construction.
- Material must be for commercial, manufacturing, or industrial construction and not for residential.

How do I apply for a Building Materials Sales Tax Exemption Certificate?

- Construction contractors or subcontractors seeking exemption certificates must go through the Clinton County Enterprise Zone Administrator. Complete this form and return by email or fax. Contact information is listed above.
- Zone Administrator will submit applications for those construction contractors or subcontractors purchasing materials to incorporate into real estate in the Enterprise Zone.
- The project for which an exemption is sought must meet the eligibility requirements set forth in the Clinton County Enterprise Zone ordinance.
- All applicants must submit end-of-year reports through the "Business Incentives Reporting and Building Materials Exemption Certification" link at the Department of Revenue's website at tax.illinois.gov/Businesses/Incentives/.

The address or location of the project

Business or Owner Name: _____

Parcel Identification Number (PIN): _____ City (if any) _____

Project Address or Location: _____

Name, address, phone number, and email of construction contractor or subcontractor seeking a certificate

Contractor Name: _____ Address: _____

City, State, Zip: _____

Email: _____ Phone: _____

Project information

Contractor's Total Contract Amount (materials, labor, etc): \$ _____

Percent of Contract that Consists of Building Materials Qualifying for Tax Exemption: _____ %

Estimated Construction Completion Date: _____

Federal Employer ID Number (FEIN) or IDOR "Applicant ID" (no SSN – see below): _____

Contractor / Subcontractor Signature

Date

IMPORTANT: If you are a sole proprietor using a Social Security Number as your business identification number, you must first obtain an "Applicant ID" through the Building Materials Exemption Certificate program at tax.illinois.gov/Businesses/Incentives/ and provide it on the above form.